National Transit Database (NTD) Reporting Overview

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GDOT Sub-recipient Meeting

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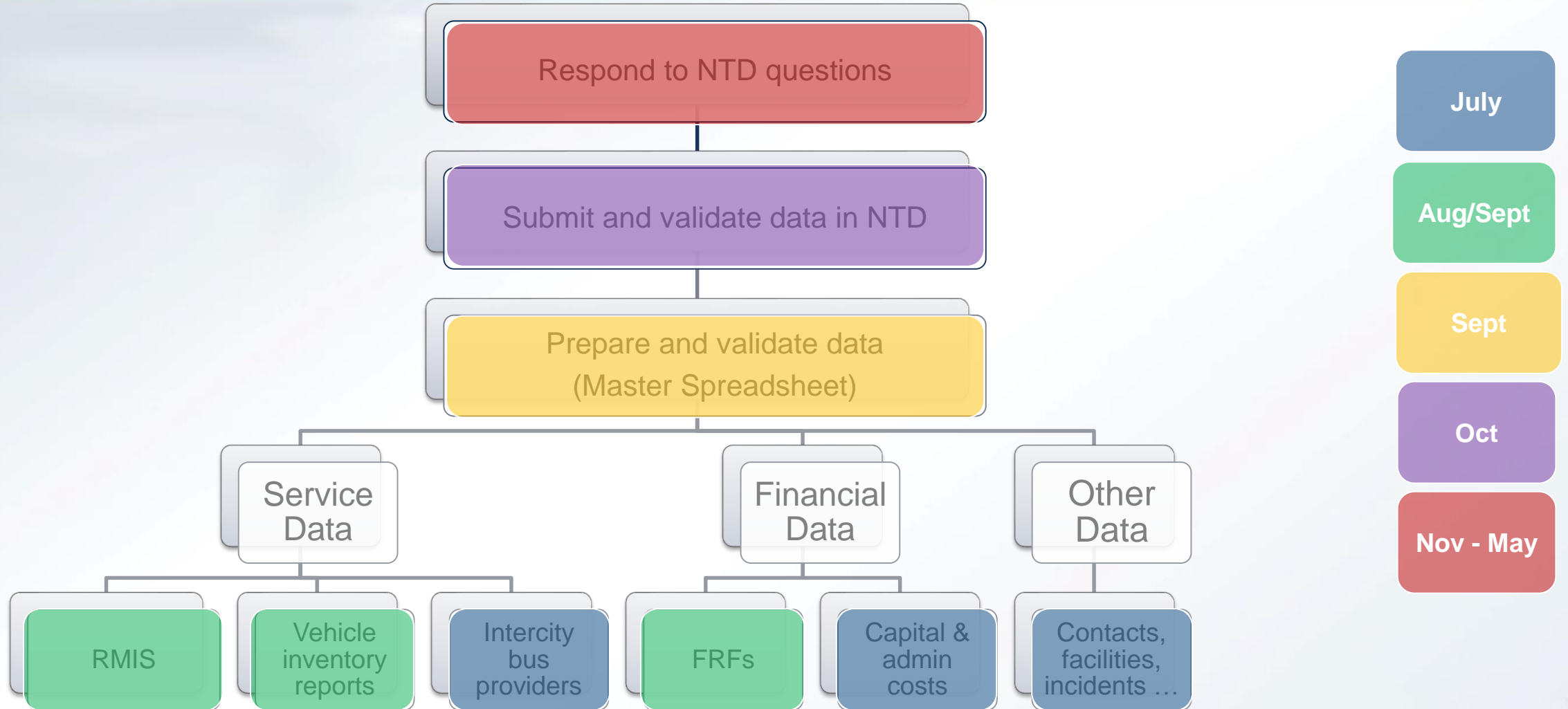
NTD reporting is a federal requirement

"Those receiving funding from the Urbanized Area Formula Program (5307) or Rural Formula Program (5311) – are required to submit data to the NTD in uniform categories. More than 660 transit providers report to the NTD through the Internet-based system."

- FTA website

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Overview of NTD reporting process


```
Respond to NTD questions
            |
Submit and validate data in NTD
            |
Prepare and validate data
    (Master Spreadsheet)
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Service Data
- RMIS
- Vehicle inventory reports
- Intercity bus providers

Financial Data
- FRFs
- Capital & admin costs

Other Data
- Contacts, facilities, incidents …

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Typical NTD reporting timeline

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Some "interesting" facts

1   Georgia has the **largest number** of sub-recipients in the nation!

2   We manually enter **more than 4,000** data items into NTD each year (about 50 items per sub-recipient)

3   We prepare **between 500 – 1,000** responses to validation questions raised by NTD each year

- 518 at time of submission + 24 follow-up in FY17

- PTC and sub-recipient comments on why vehicles are out of service on a given month are crucial to our ability to respond

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Typical reporting questions

1 What is a "reportable incident"?

2 Which "FRF" is used for NTD reporting?

3 What is a "snapshot" view?

A reportable incidence meets at least one of the following:

1   A **fatality**

2   An injury in which the individual was transported from the scene by an **ambulance**

3   A collision that resulted in property damage of **$25,000** or more

4   Collisions involving transit revenue vehicles that require **towing** away from the scene

5   An **evacuation** for life safety reasons

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FRFs used in NTD reporting

For sub-recipients that expend 5311 funds before the end of the fiscal year, we need to obtain a FRF that captures all expenditures for the year, i.e., a **"June FRF"**

"Snapshot" view

When reporting vehicles, facilities, and other information, if something has changed during the fiscal year NTD uses **June 30th** as the "snapshot" date, i.e., what was the state of the system as of this date?

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What's new for FY18?

1 New TAMS reporting requirements

2 Earlier submission timeline – new October 31 vs. November 30

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Questions